



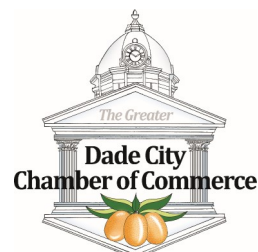
Saint Leo University Presents "2017 Community & Business Expo"

November 16, 2017

4:00-7:00 pm

Dan Cannon Auditorium

(Pasco County Fair Grounds) 36722 SR 52, Dade City, FL 33525



Looking for a great way to spotlight your business and let people know about you?

Join our 2017 Community Business Expo

This event is open to all and draws Consumers as well as Business Owners.

Limited Space! So register today by completing the form below.

For more information contact John Moors or Melody Floyd at 352-567-3769 or email jmoors@dadecitychamber.org or mfloyd@dadecitychamber.org



SPONSOR & EXHIBITOR INFORMATION

(Choose 1 option below: Sponsor, Chamber Member, Non Member or Bundle)

Make sure your business is in the Spotlight at this FREE Event.....

**Thanks to our 2017 Presenting Sponsor Saint Leo University
and all of our other Sponsors: CenterState Bank**

Sponsor Registration Fee is \$500 _____ OR Front Porch Sponsor Registration Fee is \$1000 _____

Chamber Member Registration Fee is \$60 _____ OR Non-Member Registration Fee is \$110 _____

Expo Bundle Registration Rate for \$160 _____ (must also fill out a membership application completely filled out)

(Bundle Rate Includes Registration for Expo Exhibitor's Booth Space (\$60) & Joining the Chamber with a NEW Chamber Membership for 1 Year (business with 1-5 employees Chamber Membership rate is \$125 —You Save \$25!!)**

Electric (limited, please explain why you are needing electric) \$10 _____

Why Electric is Needed _____

You are welcome & encouraged to provide information on your business, coupons, and give-a-ways at your booth.

Demonstrations at your booth are permitted with approval by the Business Expo Development Committees

BUSINESS NAME: _____

CONTACT NAME: _____

ADDRESS (CITY, ST, ZIP): _____

PHONE: _____ FAX: _____

EMAIL: _____

COMPLETE DESCRIPTION OF ALL ITEMS TO BE DISPLAYED, GIVE-A-AWAY'S, FOOD or DRINK SAMPLES SERVED, ACTIVITIES OFFERED, DEMONSTRATIONS (demonstrations must be approved by the committee): _____

LIST DOOR PRIZE YOU WILL BE GIVING AWAY AT YOUR TABLE & VALUE _____

SIGNATURE: _____

DISCLAIMER: On behalf of the Business listed on this registration, myself and all of the others manning my booth or representing my company, I hereby acknowledge that I have read, understand, and agree to all guidelines outlined in this application. I release, acquit, and forever discharge the Business Expo Development Committee, The Greater Dade City Chamber of Commerce, the Pasco County Fair Association and all other partners from any cause of action, claims, demands or damages resulting from my participation in the 2016 Community & Business Expo. I also release them from responsibility of lost, stolen or damages to my property during this event. There will be no refunds for cancellations after November 9, 2017. **I agree not to sell any items or give away samples of alcohol for consumption at this event and understand no firearms will be permitted on premises or at this event. Coupons may be utilized at this event to drive business to your business.**

Business Sponsor \$500 (6 Spaces available) or Front Porch Sponsor \$1000 (1 Space available)

(Sponsor receives 2 tables & 4 chairs, if Front Porch Sponsor 4 tables & 8 chairs)

Company logo on promotion materials (if paid by July 28, 2017)

Recognition announcements during event

Recognition in December's Chamber Newsletter (if chamber member)

5 Email Blast to membership, during your membership year (if chamber member)

5 Flyer insert in Chamber Newsletter, during your membership year (if chamber member)

SPECIAL OPPORTUNITY FOR EXHIBITORS TO NETWORK WITH OTHER EXHIBITORS—From 3:00-4:00pm

Guidelines

***Applications will not be accepted unless completely filled out and payment is included.**

***\$10 of the registration fee paid will be used to purchase the 2 Grand Prizes Gift Cards** (Visa gift cards value \$350 each).

*Electric is limited, please explain why you are requesting electric and include a \$10 fee for electric with your payment.

(If electric is confirmed, you must provide cord & tape it down).

*Space Size: We will provide ONE 8' table and 2 chairs (Sponsors TWO 8' tables and 4 chairs). You must provide table cloth for your table.

***Exhibitors may start setting up between 12:00-3:00 pm and be totally set up by 3:15pm, show starts at 4:00pm.**

***Exhibitors arriving after 3:00 pm will not be able to set up.**

*To provide the community the opportunity to enjoy the show—booths must be totally set up by 3:15pm, ready to go by 4pm, manned at all times, be safe, not create any hazard for the public, may not be disassembled until show closes at 7:00 pm and your area must be clean when you leave.

***Exhibitors need to provide an item to be used as a door prize during this event. Displaying your door prize at your booth will encourage people to visit your booth. Please let us know what your door prize will be so we can help you promote your booth.**

*Exhibitors are responsible to provide registration forms to be used at their table to register for door prize and are a way to gather perspective customers.

***NO ALCOHOL PERMITTED ANYWHERE AT THIS EVENT.**

*No firearms permitted anywhere at this event.

*You may utilize coupons, give-a-ways, promotion materials, demonstrations (if approved by Business Expo Development Committee) to drive consumers to your exhibit and business.

*Demonstrations must be approved by the Business Expo Development Committee. **Please list on the front side what you would like to demonstrate and the committee will let you know if approved.**

*Exhibitors are responsible for their personal property.

***Food & Drink given away must be Samples Only (bite size food & drinks 3 oz. or less) and exhibitors must submit a Certificate of Liability Insurance with their application (see attached page with requirements).**

***EXHIBITORS MAY NOT SELL ANYTHING AT THEIR BOOTH.**

*The Chamber must receive the application completely filled out, signed and payment at the Chamber by Nov. 3, 2017.

(delivered or mailed to The Greater Dade City Chamber of Commerce, 14112 8th Street, Dade City, FL 33525. You may fax to 352-567-3770 or emailed to mfloyd@dadecitychamber.org your completed application and then call 352-567-3769 with your credit card for payment).

***EXHIBITORS BOOTH SPACE IS NOT TRANSFERABLE.**

***ONLY 1 EXHIBITOR PER BOOTH SPACE**

(When your Chamber Membership is up for renewal, if the number of employees stated on your application is more than 5, your membership dues may be adjusted to reflect the actual fee shown on the membership application.)**



The Greater Dade City Chamber of Commerce

14112 8th Street • Dade City, Florida 33525
Phone: (352)567-3769 • Fax: (352)567-3770

Email: jmoors@dadecitychamber.org; mfloyd@dadecitychamber.org;
juber@dadecitychamber.org
www.dadecitychamber.org

Vendor Liability Insurance Request (if serving food/drink)

The Greater Dade City Chamber of Commerce Vendors/Subcontractors shall carry and maintain in full force and effect, insurance with minimum limits, as noted below, in such company or companies as are acceptable to The Greater Dade City Chamber of Commerce.

Vendors/Subcontractors shall furnish The Greater Dade City Chamber of Commerce with a certificate of insurance evidencing the required coverage's. **Name on Insurance must match name on application submitted.**

Comprehensive General Liability insurance with the following minimum limits:

\$1,000,000 Each Occurrence/\$2,000,000 General Aggregate

\$1,000,000 Products and Completed Operations Liability each Occurrence and Aggregate

\$1,000,000 Personal & Advertising Injury Each Occurrence

LIABILITY INSURANCE CERTIFICATES

Information required for processing certificates of insurance

- 1) **Producer**: upper left corner of Accord 25 form must include the Insurance Agency's:

Name

Address

Phone Number

Fax Number (optional)

- 2) **Certificate Holder**: lower left corner of Accord 25 form must read:

The Greater Dade City Chamber of Commerce

14112 8th St.

Dade City, FL

33525

2015 Community & Business Expo on November 12, 2015

At Pasco County Fairgrounds Dan Cannon Auditorium

Fax – 352-567-3770 or Email – mfloyd@dadecitychamber.org

Thank you